

MINUTES FROM GOODRICH PRIMARY SCHOOL PTFA MEETING

Held on the 8th February 2017

<u>Names</u>	<u>Initials</u>
Attendees: Sara Harlow	SH
Sarah Williams	SW
Trevor Williams	TW
Rowan Carver	RC
Richard Mutlow	RM
Lucy Daniels	LD
Erika Rees	ER
Helen Healy	HH
Becky	B

<p>1. Apologies Sarah Hoffman</p>
<p>2. Finances TW discussed the PTFA funds. Bank balance is currently £5,796 but there are commitments of £3,009 for school expenditure already agreed leaving £2,787 of available funds.</p> <p>RC raised the issue that if we want to continue supporting the school at the current level financially than more fund raising will need to be done. We have had some large expenditure items for the school in 2016/17 (new hall chairs, climbing wall, outdoor tables, gym equipment etc), as well as the rise in transport costs for trips/swimming.</p> <p>The PTFA agreed to continue to support the school transport costs and trips as in previous years.</p> <p>£350 was raised at the Christmas Fair which was less than previous years, however all agreed it was easier to arrange this year, and on a smaller scale. It was agreed to keep the same format for 2017.</p> <p>Bags2School collection raised £136. The spooky disco was successful and film club brings in about £70 a time.</p> <p>It was discussed that due to the high level of profit from the Spooky Disco that maybe another disco at a different time of the year could be another good fundraiser. It was agreed to look into the prospect of holding a "Valentines Disco" in February 2018.</p>

Everyone agreed that hot drinks are a good way to raise money at the end of events for example the carol concert, which on a donations only basis raises around £40 a time, and so the PTFA should make every effort to attend all school events and offer this service.

Future fundraising events were discussed, several members thought an outside event would be good, maybe a sports afternoon or pizza afternoon.

Becky said that at her previous school they had an adult only evening that was successful, an Italian theme or Barn Dance. Becky does know people that could do a barn dance, she will contact them for an idea of price and we will discuss further at the next meeting. RM noted that the last attempt at a Barn dance struggled due to the high costs of bringing in the leaders.

3. Easter Bunny Drive

The agreed date is the 24th March after the celebration assembly 6pm to 8pm in the school hall.

Deb Pope (chicken), Erica (vegetarian) and Carolyn Carver (lamb) have agreed to make curry. Sarah Williams will ask Jo as well. It will be £5 for adults and £2.50 for children.

RC/SW will purchase pizzas and chips and condiments.

Richard Mutlow will arrange the Bar.

We will have an Easter Bonnet competition – Adults and Junior categories.

Kirsty and Kate will do the posters again.

All attending the PTFA meeting agreed to try and all bring a raffle prize, And Becky has kindly said she will try and ask local business's.

Wendy and Graham Watling will be asked to host the evening again as in previous years (subsequently they have kindly agreed).

4. Easter Treasure Hunt

Usually the last day of term – Friday 7th April.

We need 140 goody bags

Sarah suggested doing chocolate lollies instead on grounds of cost and simplicity.

Lucy has agreed to get the lollies.

Need helpers on the day, Sarah and Sara are available to help.

Miss Williams hopefully still has the counters – SW to check on the whereabouts of.

5. Parents consultation – 28th February

We need to do the Teas and coffees (donations) and the event runs from 1-6pm

Rota to be agreed:

So far we have

Helen 1-2pm

Becky 2-3

Erica 3-4

Rowan 4-6pm

Any other offers for help gratefully received!

6. Sign to Sing

Sarah has volunteered to do some Hot Chocolate after the event. All proceeds to go to the Sign to sing charity.

7. Grow a Pound

It was discussed and decided that we would still like to do this and include everybody, but make sure all parents know it is entirely voluntary. It does earn good money and reports are that some children love taking part and it is a good “practical learning exercise”.

We will do more advertising and get a letter out and stick to having it during the Easter holidays. Also important to re-instate the table sale in the first week back after Easter holidays at end of school so those children who have made things can sell them.

8. PTFA Suggestions – ensure more openness/inclusiveness.

It was discussed that maybe we should have a suggestion box so that children and parents can make suggestions of what things they would like to see. This may encourage people to get

involved more. RC will arrange. RC also re-iterated the importance of getting minutes available to all via the PTFA section on the school web site.

RC and SW will also discuss with Karen Miles how we can get a PTFA “button” on the new school app which is working well.

9. Reception Toilets

Some members of the PTFA raised the issue that children have been complaining that the toilets are not very clean, and children not wanting to use them during the day, preferring to “hold it in” until the end of the day, which is not good. Also comments were made about the height of the doors not being sufficient. Rowan will ensure Karen Miles is aware of the comments made.

10. PTFA cupboard

SW, HH and RC removed all items from the PTFA cupboard in the kitchen and re-located everything into the designated PTFA cupboard in the girls Junior cloakroom. We need a new door on the cupboard, so that it is a sealed environment. RC will work a way forward on this and also block up the unused drain, as requested by Karen Miles.

11. Gardening club

The gardening club have requested if the PTFA can assist in purchasing some items for them. RC suggested that we try a voluntary donation request first to see if the items needed can be sourced that way instead. Items required:

- Seed compost
- General compost
- Vegetable growing sacks
- Spades (children size)
- Polythene sheets
- Corner brackets to fix garden beds

12. Next Meeting

RC has asked that we alternate the meetings for afternoon and evening ones so that everyone can try and attend. The next meeting will be 7pm in the pub on 16th March 2017. This meeting will be specifically to discuss the Summer Fayre so is an important one!

Thank you to all for attending and your input. It is very much appreciated.