

Goodrich Primary School – PTFA Annual General Meeting

27th September 2017

7.30pm

Apologies:

Sara Harlow

Helen Healey

Petra Stewart

Trevor Williams

Present:

Rowan Carver

Neil Croft

Lucy Daniels

Karen Miles

Anna Morgan

Richard Mutlow

Helen Richardson

Sarah Williams

Introduction/Chair of Governors Report – Neil Croft:

- Really good academic result
- Real positive was the SIAMS outstanding result – thanks in particular to Miss Wright and Mrs Miles
- 130 children in school currently – we have spaces available; at finishing point last year we had 136 children, being 6 children down does have a significant impact on the school budget – although no *serious* impact to our school
- 4000 primary schools in deficit, 2000 of those are in their second year of deficit – we are not, haven't been yet and will not be this year, although we may need to eat into reserves this year
- Thanks to Rowan and the PTFA – tremendous figures – almost £6000 for the school to spend, without the PTFA that money would come off the schools bottom line, the PTFA is vital to the school and as such would welcome any additional support
- Need to continue a good level of communication between the PTFA and the school – particularly if the level of funds available alter from 2016/2017 – so as not to spend money the PTFA aren't necessarily able to make this year
- Feel the school have one of the most settled team of staff and the best team we've had – going from strength to strength
- Ofsted due imminently, would be disappointed if we didn't continue with the current rating we hold, with elements of outstanding

Chair of PTFA Report - Rowan Carver:

- Thanks to the Governors for the smooth running of the school
- Treasurer (Trevor Williams) unfortunately absent today but has given an expenditure breakdown (refer to additional sheet – ‘Income and expenditure statement 2016/2017’)
- Summer Fair income was up on previous year, the money it raised was great and the event itself was a huge success with villagers, pupils and parents alike
- Lucy Daniels bingo evening was a great night – really funny – thank you to Lucy
- Sarah Williams joined us a year ago as Vice Chair – her input has brought some much needed enthusiasm along with a push for detail (cakes, film club, etc.) – thank you to Sarah. Almost £1000 (£876) raised just through the ‘little things’ such as refreshments and film club which provide a really good service
- With regards to the film club we had to make the decision to increase the price but still feel this is cheap for a couple of hours child minding, entertainment and snacks. Sarah hopes to try and hold the film night once every half term going forward – although need at least 4 parents to help with drinks/snacks/toilet trips, etc. Maybe worth considering a rota system for parents who are able to offer regular help with these kinds of events
- In total the PTFA raised almost £6000 (£5923) during the year 2016/2017 which we feel is achievable this year too – none of the events we held were one off events
- Regularly have questions raised from parents about where the money goes – may be worth having a project with a target in mind, that the parents and children can get involved in and see where the money is coming from, see the total going up and then see the end product of where that money has been spent. Mrs Miles suggested a £3000-£4000 target for replacing the trim trail – it has around 2 years life left in it at present but will need replacing and moving as the current location is too damp. It would also be nice to get the children involved in designing the new trim trail
- With regards to questions raised from parents about where the money raised is going – details are included at various celebrations and in various letters – such as the school trips being subsidised – making a difference of at least £10 per child
- After the AGM it may be worth the PTFA releasing a breakdown of spends and putting this on the website – this may encourage people to get involved with the PTFA. (Good idea to include photos as visual reminders).
- The expenditure deficit is mostly down to timing of items paid slightly later
- Events up for debate are firstly the Christmas panto – could do more of a Christmas party which would cost less and secondly Mathletics which is due around Christmas time for renewal as seems to have been a bit of a novelty
- Bank balance just over £4200 at present which is relatively healthy – nothing sizeable to come out of that at this stage
- Main aim for this year would be to get more people involved in the PTFA on a regular basis to share the load.

Election of Committee 2017/2018:

No nominations received in the nominations box.

Secretary

Nominee – Helen Richardson

Nominated by – Sarah Williams

Second nomination – Rowan Carver

Treasurer

Nominee – Anna Morgan

Nominated by – Lucy Daniels

Second nomination – Richard Mutlow

Joint Vice-Chair

Nominee – Sara Harlow and Helen Healey

Nominated by – Sarah Williams

Second nomination – Rowan Carver

Chair

Nominee – Sarah Williams

Nominated by – Rowan Carver

Second nomination – Neil Croft

Mrs Miles and Neil Croft have serious concerns with regards to safe-guarding for Sarah as she is pregnant, particularly with lifting and the responsibility placed upon Chair of the PTFA, so definitely needs to delegate more – now has two Vice Chair persons and additional support available from Anna Morgan and Lucy Daniels.

Other Business:

- Need to set a date for the Christmas bingo – possibly end of November – date to be discussed/confirmed at next PTFA meeting
- Personalised Christmas cards to be ready by 24th October - teachers are aware these need to be done in the week 16th to 20th October – Lucy to assist
- Sarah has found a great book company – hopefully holding book sale on 03.11.17 – we just provide the hall and clean tables – the company bring around 6000 books, all books are £2 each, for every 10 books sold the school can choose one book for free. The book company (local Herefordshire based company) are providing correspondence for us to send out to parents
- Uniform rail is untidy and lots of parents don't seem to know what it is for – people seem to think it may be lost property – new signage required, a donations box would be ideal. Lucy has offered to keep the rail tidy and remove any unsuitable items.
- Possibly better to hold PTFA meetings during the day – better attended.

Suggestions:

- Tuck-shop as a treat – to be held in school during the school day (in order to avoid any issues with village shop), during the summer term on a Friday
- Bath Christmas trip – Sarah to check with Becky if this is still happening this year – great trip although didn't make much – approx. £100. Possibly different location?
- School sleepover – juniors only? Pizza, film, games, cocoa, story-teller, bacon baps for breakfast - £10/£15 per child?
- Glastonbury style event – music, tents, camping, (no alcohol), for parents and children to enjoy – have suggested previously but it didn't take off – not enough interest
- Tesco uniform embroidery – Anna recommended changing our uniform supplier – Tesco uniform washes and wears well, cheaper than current supplier Clubsport, also offer a 5% reward to schools. Parents order directly online. Should mention to Clubsport out of courtesy if we are using an alternative supplier, although we aren't tied in to a contract. Mrs Miles will look in to this as need someone from the school to submit the logo to Tesco in order to get the ball rolling
- Refreshments at school after the Coppett Hill walk – depending on helpers available (would need to be at school for the return of the walkers at 12noon) - could either just do drinks and cakes or warm food such as bacon baps

Urgent Actions:

- Cancel PTFA meeting due Thursday 5th October – now holding at 13.30 on Friday 6th October
- Reminder to parents regarding Film Club on Friday 06th October
- Reminder to parents regarding Coppett Hill walk Saturday 07th October