

PTFA Meeting

Thursday 18th January 2018: 13.00 to 15.00

Attendees:

Lucy Daniels
Sara Harlow
Anna Morgan
Helen Richardson
Sarah Williams
Rowan Carver
Trevor Williams

Apologies:

Helen Healey

Agenda:

PTFA paying towards school coach trips

PTFA paying towards Year 6 trip

Trim trail

Toddler morning

Disco

Banking – any news on new signatories?

Class representatives

Facebook page for PTFA/School

Spooky Disco – how did it go – thoughts on changes for next year? Discuss comments from parents regarding alcohol.

Bingo night – how did it go – thoughts on changes for next year?

Stamptastic labels – suggestion from parent

Just giving

Any other business

Coach trips

A decision needs to be made on whether or not the PTFA should continue to pay towards the cost of the coach for school trips

We currently pay £90 per coach, per trip (so if 5 coaches go on a single trip we would pay £450)

Suggestion that it may be better to save up and get something specific and cut down on the little spends

Could still contribute per coach but just say £50 per coach, per trip?

Decision made that we will still pay the £90 towards the coach trips this year

Year 6 trip

We currently pay £1000 towards the year 5 and 6 trip – works out as approx £20 per child so cant really reduce this amount as wouldn't be worthwhile per child

This year we haven't been asked to contribute as yet

The time of year they go makes such a difference to the cost – the school could make a saving by changing the date – although need to consider weather and SATs timings

Mrs Miles confirmed that a parent meeting had been held and it was decided that London would be inappropriate at the moment and parents wanted a more local trip – struggled to find any providers that will do a residential trip with all the insurances we require

Possibly going to do a day trip to a city with an activity or museum experience towards the end of the year instead which will come at a much reduced cost – then do the outward bound trip next year to give them two contrasting experiences.

With this in mind, we will still pay the £90 towards the coach trips this year as we wont need to contribute as much as £1000 to the year 5/year 6 trip.

Trim trail

Would cost around £5000-£6000 to replace and install in a new site

Exact cost not known as the children would help to design it – school council project

Governors would also put some money towards this

Schools can also apply for grants – Mrs Miles confirmed the school have just applied for one so can't apply for one for this for at least another 12 months.

This could be something the PTFA could raise money for – PTFA previously did a similar thing with the shelter in the playground

We could have a Blue Peter style target stand outside to get everyone involved and able to see how much we have raised and each event proceeds go towards this

Toddler/Coffee morning

Mrs Miles mentioned that Monday and Friday suits the school best as less staff so less going on, on those days. Tuesdays, Wednesdays and Thursdays may be children going through the hall

Tuesday would work best for Sarah W, Anna M and Helen R

Monday wouldn't work for Helen R as working and Sara H may not be able to commit to this group every week because she also runs another toddler group each week

Mrs Miles will find out which days would work for the school and let us know Time would probably be 09.15am and it would run for an hour and a half to two hours. Parents who have older children in the school can just wait at school for it to start but it gives us chance to set up.

Rota system to sort an activity (craft, finger painting, cards for e.g. mothers day)

Rota system for a cake

Snack for the kids

An informal group – all welcome

Hall empty from 08.45am so could technically start setting up then and start at 09.00am – would run it and see what works

Could we buy a PTFA shed or plastic storage unit with some of the PTFA funds we have raised? The problem is where it would go and the issue of leaving things outside.

Anywhere for storage of toys – storage is an issue at the school – we would need to see if the group is successful and if so would then be able to reorganise to provide some storage space. As a temporary basis some of the PTFA members could store stuff.

Need to decide on a charge per session – do we go with a charge per child /charge per family and do you include the refreshments. Possibly £2 per family to include child's snack then £0.50 for adults refreshments?

Need to see how the noise will affect Woodpeckers class – PE can be quite noisy, so babies crying may not work. Mrs Miles agrees it is worth trying as a short term thing and seeing how it goes – if it is too noisy we will have to rethink.

Disco

Discussed whether to hold a Valentines or Easter disco?

The last disco caused an issue with having the treasure hunt as children were going outside – difficult to manage. In terms of this, be better to do a Valentines disco as it is still dark outside so the children would not be going outside

Time? 17.30 – 19.30

Will try to use Endless Entertainment again if they are available – Sarah will contact them to find out – if not will need to get a DJ and we can do balloons etc to decorate the hall

Spooky was £2 entry – will not be increasing price again – leave at £2

Date agreed with Mrs Miles for 16.02.18 (last day of term)

Speak to Emma, Erica, Kirsty regarding kitchen on the night – if not available we can ask Kate if she is available – would need to pay her the £20 charge

Drinks bar – Rowan to apply for licence

Stick to what we have done previously with food – pizzas and hot dogs

Sarah to check stock of alcohol so that we can do a shop if necessary

Chocolate tombola – we still have chocolate left we can use from previous event – Lucy will run

Popcorn – Helen and Jed or Jeremy and Petra may be able to help?

Glow rings and bracelets – still got some left – only about 20 bracelets left – wont buy any more of the bracelets but the rings went down well so will get some more of these if not enough in stock – will speak to Rowan about where they came from.

Door – Sara and Anna will do – didn't work well at spooky to do raffle and glow rings at the door as people ended up having to queue outside in the cold, so will just do entry fee at the door and do raffle tickets and glow sticks inside the hall – possibly at the entrance to the hall

Bar – two people needed – Rowan may be able to help, Steve Nielson may be able to help?

Love hearts – little pack of love heart sweets - give out to the kids – included in the entrance fee.

David Walliams – Gangsta Granny

Courtyard Hereford – 08th to 12th May

Suitable age 4-12 years old

The school have asked could we help fund this or the coach?

Tickets are £12 per child – you pay for ten children and then 11th ticket is free

Mrs Miles says this is more suitable for juniors – it is the week before SATs – Mrs Miles is happy for the juniors to go anyway
We don't need to do any more on this just confirm that we will make a contribution towards it – decided on £250 if it goes ahead which includes coach contribution.

Christmas Fayre

Thank you to everyone who helped
Thank you to everyone who attended
Big thank you to Father Christmas – red wine, chocolates and a thank you card on the way! Ask Richard Mutlow if he would mind delivering this to him – if not Lucy is happy to deliver.

Christmas Trees

Raised £30 from the sale of the Christmas trees (£5 donated to the school per tree)
Sara H to write letter of thanks to David Wadge

Teas and coffees at parents evening

Sarah to speak to Mrs Miles to see if this is worth while doing as raised very little money – think when parents just have a ten minute slot it wasn't necessarily the time to stay and have a drink and a cake – It is something that has always been done but may not continue to do this as obviously the PTFA members had to give up a few hours of their time for no real benefit to the school.
Raised £23.90 over the two evenings and around a third of this came from PTFA members who were running the stall and Sarah had made homemade cakes.
Suggestion of an honesty box where we set up and leave the refreshments out for people to help themselves, but we can't do this as there is a health and safety risk with boiling water in the urn.

Rags to Riches – 24.01.18

Don't really need help on the Wednesday morning – the company just collect the bags from the bus shelter.
May be good to have some spare bags available if needed.

Easter event

Did a Bunny drive last year but there was a lot of cheating going on (!) and the money we can make is capped – may be best to do an Easter bingo – with it being lighter nights maybe we can get a better turn out than the November bingo.
Suggestion that the November bingo is moved to a week earlier this year so that it isn't quite as close to Christmas.
Easter eggs as prizes – can ask for donations from parents - this helps to make everyone aware of the event
Lucy will speak to Mrs Miles to sort a date that suits

Banking

Sarah W, Anna M, Helen R need to go to HSBC with passports and driving licence ID to arrange to be signatories on the account – do this on 24.1.18.