

PTFA Meeting

Tuesday 13th February 2018: 09.00 to 10.30

Attendees:

Sara Harlow
Helen Healey
Anna Morgan
Erica Rees
Helen Richardson
Sarah Williams

Agenda:

Valentines Disco
Toddler/Coffee Morning group
100 club
Easter Bingo
Banking
Class representatives

Facebook page for PTFA/School

Spooky Disco – how did it go – thoughts on changes for next year? Discuss comments from parents regarding alcohol.

Bingo night – how did it go – thoughts on changes for next year?

Stamptastic labels – suggestion from parent

Just giving

Any other business

Valentines Disco

Need to speak to Kate regarding use of the kitchen – perhaps Kate could help in the kitchen along with Erica, as need two people (as one will need to take the money etc)

Kate will require the person in the kitchen to hold a food hygiene certificate - Erica is happy to complete the online course, PTFA happy to cover cost.

Bar – Rowan and Deej

Raffle – Anna Preece and Helen Healey

Glow rings – Sarah Hougham and Helen Healey

Door – Anna Morgan and Sara Harlow/Helen Richardson

Popcorn – Jeremy and Petra

Chocolate tombola – Lucy Daniels

With regards to chocolate tombola and raffle prizes we will see what comes in, in terms of donations this week, then will need to purchase some bits if not enough donations.

Anna to sort floats, also need to get cash to pay Endless Entertainment and moneys owed to Rowan for Endless Entertainment deposit, glow rings, bar licence, balloons.

Decided on float amounts of £40 for everything but £100 float for the door.

Have decided to only charge for school age children and above (including adults) as not fair to charge for pre-school age children who attend with older siblings.

Sarah Williams and Helen Healey are doing the shop for alcohol, drinks, serviettes, cups, paper plates, love heart sweets.

Petra is doing the shop for food (48 hour order time in Morrisons)

Anna Morgan will prepare and laminate some generic signs for food prices/entrance price/chocolate tombola price/drinks prices/ etc

Prices as follows:

- Cup drinks 50p
- Fruit shoots 80p
- J20 £1.50
- Alcohol £2 per glass
- Prosecco £2.50 per glass
- Popcorn £1 per bag
- Pizza or hotdog £1.50 each

We will ask Mrs Miles to announce the disco in assembly on Wednesday and Thursday, we will also mention it in the Celebration Worship on Friday to try and get as many people as possible to support the event.

PTFA funds update

Anna to prepare breakdown of the amounts each PTFA event has raised.

Helen to prepare letter to parents/carers detailing the breakdown, also mention upcoming events

100 Club

Anna suggested doing a '100 Club' scheme where any one can join, you choose a number and pay in a £1 per week. Each month the amount of money paid in is split; 50% to the PTFA, then three numbers are drawn, first number gets top prize 30% of the money, second prize gets 20% of the money, third prize gets 10% of the money.

Mrs Miles is happy for us to do this as long as we abide by the relevant gambling rules – Anna has prepared a letter so will send this over to Julie for her to send out to parents/carers.

Numbers could be drawn in Celebration Worship assembly.

Members can pay by standing order, cash or cheque.

Toddler/Coffee Morning

Tuesday is the decided morning for the toddler/coffee morning

09.00am to 11.00am each week

Will be held in the school hall

Entrance charge will be £1.50 per child, £1 per extra child – cost to include child's snack

50p charge for cake or drink for adults

Will get on with starting this up after half term and will advertise when due to start

Rota so that two of us responsible each week so that two people are always there to run the group. Rota will also cover someone to make a cake each week, prepare a snack for the kids, (needs to be a healthy snack e.g. breadsticks, fruits, rice cakes, etc), organise a craft type activity for the kids to do(e.g. finger painting, mothers day card, etc)

As we currently have no equipment storage Mrs Miles has agreed that we can borrow some of the toys/equipment (paint etc) from Wrens class as a temporary measure and if the group takes off arrangements for some storage space will be made so that we can invest in our own equipment/toys/arts and crafts/etc

Will use the PTFA teas and coffees for adults

Will use the school gym mats

Sarah has a parachute we can use, Helen H has a little slide, a baby walker, a sit in car and some dressing up bits

Anna will prepare a poster to forward to Goodrich Parish to advertise the group

Format will be 09.00 to 10.00 free play, then 10.00 to 10.30 craft activity, 10.30 to 11.00 snack, story, singing and parachute.

Rags to Riches

Haven't yet received the cheque for all of the fantastic donations – will chase up.

PTFA Cupboard

Need to put some time aside to clear out the PTFA cupboard and get rid of anything we don't need that is just taking up much needed space!

Upcoming event ideas/fundraising ideas

Summer Folly

Takes a lot of organisation and need a lot of support from parents so after half term break we need to start putting plans together.

Smartie tube

Give each child a tube of smarties for them to eat, they then are asked to complete chores in return for 20 pence pieces, they try and fill the tube and return it to school.

Grow a £1

The older children in particular love getting involved with this

Give every child £1, they then have to do something to increase the £1 (e.g. car wash, cake sale, etc), they then return the money they raised to school.

The child in each class who raises the highest amount wins a small prize and the overall winner in the school wins a trophy.

May try and give people a bit longer as lots of families go away in the Easter holidays – could give out 1 week before and collect in two weeks after the Easter break.

Erica suggested we need to send a letter out to parents before hand to let them know this is happening so that the kids can start thinking of ideas.

Penny Wars

Each class has a jar, parents give the kids loose change, the class with the highest amount decides what to spend their money on, the rest of the class jars go to the PTFA.

Proud funding pages/Just giving

Something Anna is going to look in to as we are not sure how these work but could benefit the school

Tuck shop/Ice-cream shop

Now that Jolly's shop is shut we could do a tuck shop on a Friday – ice-cream, sweets, etc outside school.

Banking

New signatories now sorted

Easter bingo

Lucy has arranged a date and this has been added to the school calendar – 23rd March 2018

Lucy is organising so need to speak to her about any help she needs

Film Club

Unable to find a suitable date this half term but hope to arrange one for next half term.