

Goodrich CE Primary School
Parent Teachers Friends Association
Registered Charity No. 1041727



Goodrich
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Goodrich School PTFA AGM Minutes

Wednesday 6th November 2019

Present

Sarah Williams, Anna Morgan, Anna Preece, Helen Healey, Cathy Bevan, Richard Mutlow, Sara Harlow, Sarah Hougham, Sarah Sherrington, Lorna Hill, Lydia, Katie Bateman, Lucy Daniels, Mrs Jones, Mrs Taylor, Mrs Miles

Apologies

Seth, Kat, Carly, Shelley, Naomi, Liza, Helen Richardson, Luci B, Emma F, Niki Lillette

Agenda

- Apologies for absence
- Governors report for 2018-2019
- Chair report for 2018-2019
- Treasurer report for year ending July 2019
- Appointment of executor of accounts
- Appointment of an independent examiner of Accounts for the Year ending 31st July 2020
- Election of officers – Chair, Vice chair, Secretary and treasurer
- Spending the account money
- AOB

Governors report –Richard Mutlow

- Congratulations to the staff and children for a super results year. It is the best one for 4-5 years which is great.

- This is a combined effort from staff, children, parents and the PFTA, so well done everyone.
- Thank you to the PTFA for all their support, contributing a tremendous amount over the year.

Chair report – Sarah Williams

- Huge thank you to the team on the PTFA and all the parent helpers for helping to make this a great year
- We have paid for the lovely new trim trail, and the children enjoyed a brilliant pantomime last Christmas, which is already booked again for this Christmas
- There is enough money in the bank for most of the staff 'wish list' for their classes which is great.

Treasurer report – Anna Morgan

- There is a good amount in the bank at the moment, around £10,000 after hugely successful events last year, in particular the Summer Folly, which raised over £2,700.
- Well done to Jed Healey, who gave a big donation for doing a marathon for the school, also Michael Bevan, and also to the Dad's club for their contribution

Appointment of executor of accounts

- Aubrey and co have very kindly offered to do the accounts again for free, so we will stick with this. Many thanks to them

Spooky disco and Pantomime trip

- Huge thank you to all the Spooky disco helpers. We raised over £850 after costs, which is brilliant.
- Sarah W has booked the panto again in Monmouth. It will be on the last day of term - Friday 20th December. PTFA will pay for tickets, and organise coaches.
- We can set up the Christmas party while the children are at the pantomime

Helen Healey – Says she has been on the committee for 2 years and most people on the committee have had younger children and a lot of other commitments. She says it was daunting to do it for a second year, but everyone made a huge effort and is very proud of what everyone has achieved. Every team has a driving force, and Sarah Williams has undoubtedly been ours. She has been on the committee for 4 years and helping before that and she has done so much. A thank you present was presented.

Sara Harlow – She has been vice chair for 2 years and got collared in! Thank you so much to everyone, especially Sarah Williams.

Election of Officers

Chair – Sarah Williams Stepping down. Anna Preece nominated by Sarah Hougham and seconded by Sara Harlow. Anna Preece agreed to do it, but on the understanding that she does not have the ability to commit as many hours as Sarah Williams has given, so will do it with people helping out as much as possible. All agreed.

Vice Chair - Sara Harlow and Helen Healey stepping down. Sarah Hougham nominated by Sara Harlow and seconded by Helen Healey. Sarah H happy to do it.

Secretary - Anna Preece stepping down. Seth and Kat, (who have said they would do it, but with both of them to lessen time needed) nominated by Sarah Sherrington and seconded by Anna Morgan . Also nominated was Lorna Hill, nominated by Sara H and seconded by Cathy B. It was agreed that the role could be shared by them to enable everyone to have less responsibility and less need to make every meeting to take minutes. All agreed.

Treasurer – Anna Morgan happy to continue. Nominated by Anna P and seconded by Sarah Sherrington

Spending

- We have a healthy bank balance which we need to spend on the school.
- We have asked teachers and children what they would like in the school and they have given us a list. Read it out in the meeting and all agreed.
- The pirate ship was discussed as it is getting old and Mrs Miles suggested a replacement. Possible costs around £5000. This was agreed to be ok. Mrs Miles will start asking the children for their input on this
- Forest school have asked for equipment for new sheds and bases, around £540 for equipment with us doing the labour. All okayed and there will be a day arranged for parents and staff to help build them to cut costs

AOB

- **Mrs Miles** – A huge thank you to all the committee for your hard work this year, especially everyone who helped with the toddler group last year. It was not easy, but it proved to the authorities that a nursery could work and was hugely instrumental in getting the nursery agreed, safe guarding the future of the school. Also huge thanks to Walford Preschool who have donated a lot of their old equipment to Goldcrest Nursery so less was needed to be purchased. Also a HUGE thank you to all the staff who have been so helpful with the nursery opening. It has been a massive team effort and she is very grateful.
- **Christmas Fayre** – The date was discussed and decided on Friday 13th 2:30-5 pm at school. A similar event will be planned to last year. The children's Christmas Crafts was discussed and Lydia volunteered to help sort this with Sarah Williams. 2-3 afternoons will be arranged for as many helpers as possible to come in and help the children make a Christmas item which will be available for them to buy at the Christmas fayre for a small fee.
- **Open morning November 27th** – Anna P, Anna M and Cathy volunteered to help – with Cathy doing sticky buns!
- **Christmas party day** – Need helpers for the food 20th December
- **Nativity** – Date tbc, but will need teas and coffees doing
- **Next meeting** – To discuss the Christmas Fayre Friday 8th November at school at 2 pm. All welcome

